

ePrepz TOEIC Prep

This guide is a part of [ePrepz](#) TOEIC practice package. If you have not yet created your personal TOEIC practice account, visit [ePrepz](#) and create your account to get access to exercises, quizzes, practice tests based on the TOEIC exam and a complete TOEIC book.

The TOEIC practice package helps you get prepared for the TOEIC test. By actually practicing with our TOEIC test simulator before taking the test you could as much as double your TOEIC score. Bernard Shaw once remarked: "If you teach a man anything, he will never learn." Shaw was right. Learning is an active process. We learn by doing. So, if you desire to master the principles presented in this guide, make sure you practice them. Now let's dig our teeth into the TOEIC test.

TOEIC® is a registered trademark of Education Testing Center (ETS), which neither sponsors nor endorses this product.

©2012 by eprepz.com

Introduction to TOEIC

Introduction to TOEIC

This guide is part of toEICpractice.com online TOEIC practice package.

The package is designed to help students prepare for the TOEIC exam. If you have not yet created your personal practice account, visit toEICpractice.com and sign up now.

The TOEIC practice package at toEICpractice.com helps you get prepared for the TOEIC test. By actually practicing with our TOEIC test simulator before taking the test you could as much as double your TOEIC score. Bernard Shaw once remarked: "If you teach a man anything, he will never learn." Shaw was right. Learning is an active process. We learn by doing. So, if you desire to master the principles presented in this guide, make sure you practice them.

Now let's dig our teeth into the test, the TOEIC exam was developed in the United States thus testing is based predominantly on American English, in contrast to the Cambridge exam that is based on British English.

TOEIC is a standardized test, often required by employers, companies, governments and other organizations to evaluate the English language level of an individual. It accurately measures how well students can read, listen, speak and write in English in a professional setting.

The most common mistake for students who are preparing for the TOEIC test is that they try to learn the complete English language rather than just focusing on the exam. The priority should be to learn how to approach the TOEIC, test taking strategies and get familiar with the test format.

Of course you should also try to improve your general knowledge of the English language but avoid making that your primary focus when studying for the TOEIC.

A way to quickly increase your vocabulary and understanding of the English language is to listen to music while reading the lyrics, or watch movies in English using subtitles in your native language.

Reading news and books is also a way you can increase your language skills quickly but remember that the emphasis should be in preparing for the TOEIC test rather than the English language itself.

You need to bring two things to the testing center when you are about to take the TOEIC test.

The first thing is your registration confirmation, which you should receive after you register for the test. It is also available in the account you created to register for the TOEIC

The second thing you will need to bring to the testing center is a valid ID.

TOEIC Exam Format

The TOEIC Listening & Reading test is organized with the following sections:

Section I: Listening

Test takers listen to a variety of questions and short conversations recorded in English, then answer questions based on what they have heard (100 items total, 45 minutes).

- Part 1: Photographs
- Part 2: Question-Response
- Part 3: Conversations
- Part 4: Short Talks

Section II: Reading

Test takers read a variety of materials at their own pace (100 items total, 75 minutes).

- Part 5: Incomplete Sentences
- Part 6: Error Recognition or Text Completion
- Part 7: Reading Comprehension

Additional 30 minutes to answer biographical questions

Structure of Listening Test

This section involves listening to conversations, monologues, and question response with headphones. The Listening section tests how well you understand spoken English. You will be asked to answer questions based on a variety of statements, questions, conversations, and talks recorded in English.

Login to your toeicpractice.com practice account and start by doing listening comprehension exercises provided at Level I to get an introduction to the TOEIC listening section format.

Structure of Reading Test

The Reading section includes three parts, students are tested in their ability to understand and analyze the meanings of the passages. You will read a variety of materials and respond at your own pace to 100 questions based on the content of the materials provided to you. Total time: 75 minutes.

Login to your toEICpractice.com practice account and start by doing the reading comprehension exercises provided at Level I to get an introduction to the TOEIC reading section format.

Structure of Speaking Test

The speaking test consists of a total of 11 tasks with an estimated time limit of 20 minutes.

Test-takers are judged on the basis of the following criteria:

- 1. Topic development:** The student's ability to understand the matter and draw connections between topics as well as their capability to convey relevant information.
- 2. Delivery:** The ability to use clear, smooth, sustained speech.
- 3. Language use:** Trained evaluators pay attention to the use of correct grammar and vocabulary. Close notice is paid to the response of logical answers. The tasks in the Speaking section are rated by at least two individuals scoring on a scale of 0–200.

Questions Task

- | | |
|-----|--------------------|
| 1–2 | Read a text aloud |
| 3 | Describe a picture |

Evaluation Criteria

- Pronunciation
 - Intonation and stress
- All of the above, plus

		<ul style="list-style-type: none"> • Grammar • Vocabulary • Cohesion
		All of the above, plus
4–6	Respond to questions	<ul style="list-style-type: none"> • Relevance of content • Completeness of content
7–9	Respond to questions using information provided	All of the above
10	Propose a solution	All of the above
11	Express an opinion	All of the above

Source ets.org

Login to your toEICpractice.com.com practice account and start go over the material at the speech lab section. Try to complete step 1 to step 5 before continuing.

Structure of Writing Test

Trained evaluators measure the ability to understand the material, as well as write clearly, accurately, and in an organized manner. You will be asked to answer 8 questions with a time limit of approximately 60 minutes. The score scale is between 0-200.

The table below shows how the tasks are organized:

Questions	Task	Evaluation Criteria
1–5	Write a sentence based on a picture	<ul style="list-style-type: none"> • Grammar • Relevance of the sentences to the pictures
6–7	Respond to a written request	<ul style="list-style-type: none"> • Quality and variety of your sentences • Vocabulary • Organization
8	Write an opinion essay	<ul style="list-style-type: none"> • Whether your opinion is supported with reasons and/or examples • Grammar • Vocabulary • Organization

Source ets.org

Login to your toEICpractice.com.com practice account and go over the material provided at the writing lab section. Try to complete step 1 to step 5 before continuing.

After having finished the introductory part of the TOEIC practice exercises you can picture on what to expect for the exam.

TOEIC Strategies and Tips

TOEIC Test Strategies

Let's look at some of the bullet points you should remember from this book.

You do not have to answer every question right on the TOEIC test to get a good score.

Each question has 4 possible answers, so you have a 25 percent chance to get an answer right without knowing the correct answer and guessing. If you can exclude one answer, you increase your chances to 33 percent and if you can rule out two answers (which is almost always possible), you have a 50 percent chance of guessing the correct answer. This is called the process of elimination.

Effective TOEIC preparation focuses on improving your weaknesses.

Strategies for the Reading Section of the TOEIC Test

For each question answered right in the reading section you get a point.

However, the questions have different difficulty level. Therefore, a good

strategy is to answer the easy questions first, then focus on the more difficult questions later.

Remember that no matter how hard a question appears to be, the answer is always somewhere in the text.

Remember that you do not get points for reading the text but only when you answer the questions. So you need to be able to scan a text and obtain the most important information.

Strategies for the Listening Section of the TOEIC Test

The key for the listening section is not to memorize every detail. Rather, you should try to understand the big picture.

Process of Elimination is very helpful in the listening section.

If you missed something you should not bury your head in the sand. Usually you can guess the questions from the context as long as you can comprehend the full story.

Strategies for the Speaking Section of the TOEIC Test

The voice recordings are evaluated on the basis of three characteristics: content, language and following the thread.

It is important to speak clearly and precisely. Nobody expects a native-English accent.

The TOEIC speaking section is always structured the same way, you either has to explain your own opinion on a topic or listen to a statement and describe the statement.

Strategies for the Writing Section of the TOEIC Test

The most important factor in the writing section is structure. Try to structure your text as accurately as possible. The entire text structure should be apparent at first glance (introduction, body, and conclusion).

Always focus on the question. An essay that is structured perfectly but did not answer the question receives no points

10 TOEIC Tips on Test Day

Here are 10 successful tips for you when you are about to take the TOEIC test.

- Wear comfortable clothes

- Eat a good and hearty breakfast and bring a snack.
- Arrive at the test center at least 30 minutes early.
- Do not waste time, read directions carefully.
- Do not think about questions you already answered, focus on the task on hand.
- Be economic; do not waste time over thinking a question.
- Do not leave questions blank. If you don't know the answer, guess!
- Bring enough equipment to the test center.
- Study and get familiar with the test before taking the test.
- Do not stress, remember the key is to read the text carefully.

8 TOEIC Study Tips

Answer every question

Never leave a question blank. Eliminate all of the answers you know that are wrong and then make an educated guess. You have a 25% chance of getting the correct answer. When you finish a section or question, try to put it out of your mind. Whether you are reading, listening, or answering a question, put all of your concentration on the task at hand.

Study Tips for the Reading section

Read thoroughly and try to understand the big picture, practice skimming to find key details in articles.

Study Tips for the Listening section

Watch movies in English, first with subtitles in your language and then without subtitles.

Study Tips for the Speaking section

Read articles and essays out loud. Work on your pronunciation and grammar.

Study Tips for the Writing section

Keep it simple; write an introduction, body and conclusion. Read academic essays to learn the structure. The computer during the TOEIC test will not show you spelling errors or grammatical error.

Learn the TOEIC test format

Take practice tests and study the format you will be given on the test.

Remember that the sections are timed so when you practice you should time yourself as well.

Be prepared

Make sure that you have brought everything you need for the test. Arrive early to the test center and give yourself some time to relax. Bring a valid ID and documents of proof that you are registered to take the test.

Conclusion

We hope that this guide has helped you become more familiar with the TOEIC test.

Login at <http://eprepz.com/toEIC/> to do exercises and practice tests.

We wish you the best of luck on your upcoming TOEIC test!